



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government
advancing quality of life”

MEMORANDUM

*REVISED 12-01-2020

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: November 25, 2020

SUBJECT: JEFFERSON COUNTY Meetings – Week of November 30, 2020

Monday November 30, 2020	Planning and Zoning Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Room 205, Jefferson
Tuesday December 1, 2020	Highway Committee	8:00 a.m.	Videoconference OR Highway Committee Room 1425 S. Wisconsin Dr, Jefferson
	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Videoconference OR Human Services 1541 Annex Rd, Jefferson
	Land and Water Conservation Committee – Public Hearing	2:30 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Room 205, Jefferson
Wednesday December 2, 2020	Courthouse Security & Facilities Committee	8:30 a.m.	Videoconference
	Building and Grounds Committee	9:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Room 205, Jefferson
	Jury Trial & Courthouse Operational Plan Committee	11:00 a.m.	Videoconference
Thursday December 3, 2020	Fair Park Committee	8:30 a.m.	Videoconference OR Fair Park Activity Center 503 N. Jackson Ave, Jefferson
	Finance Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Library Board	6:00 p.m.	Videoconference OR Jefferson Public Library 321 S. Main St, Jefferson

Friday December 4, 2020	*WI River Rail Transit Commission (WRRTC) (Agenda Added) WI Counties Utility Tax Association (WCUTA)	10:00 a.m. 10:30 a.m.	Videoconference Videoconference OR Constituency Services Office 25 West Main, Floor 5, Rm A, Madison
Saturday December 5, 2020	Lake Ripley Management District	9:00 a.m.	Teleconference OR Town of Oakland N4450 County Rd A, Cambridge
Sunday December 6, 2020	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Lloyd Zastrow

SUBJECT: Planning and Zoning Committee Decision Meeting
DATE: Monday, November 30, 2020
TIME: 8:30 a.m.
PLACE: Room 205 of the Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI
OR Via Zoom Videoconference

YOU MAY ATTEND VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS:

You are invited to a Zoom meeting.
When: Nov 30, 2020 08:30 AM Central Time (US and Canada)

Register in advance for this meeting:
[https://zoom.us/meeting/register/tJAodeurpzktEtNmQsZq8j8JgN3aqdOO7nB4](https://zoom.us/join/zoom/register/tJAodeurpzktEtNmQsZq8j8JgN3aqdOO7nB4)
After registering, you will receive a confirmation email containing information about joining the meeting.

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Approval of September 17, October 26, November 11, November 13 and November 19 Meeting Minutes**
7. **Communications**
8. **October Monthly Financial Report for Register of Deeds – Staci Hoffman**
9. **October Monthly Financial Report for Land Information Office-Matt Zangl**
10. **November Monthly Financial Report for Zoning – Matt Zangl**
11. **Discussion on Solar Energy Facilities**
12. **Discussion on Jefferson County Comprehensive Plan Update**
13. **Discussion and Possible Action on an Even Exchange of 0.05 Acres Between Adjoining A-1 Zoned Properties, PINs 010-0615-3141-001 Owned by Roy Shipler and 010-0615-3141-002 Owned by Shawn Krause. The properties are in the Town of Hebron, at W4581 and W4591 State Road 106.**
14. **Discussion and Possible Action on a Redesign of Petition R2912A-04, Presented in Public Hearing for Delores Lillge on March 28, 2005 and Approved by County Board on April 19, 2005. The site is part of PIN 006-0716-0714-000 in the Town of Concord.**
15. **Discussion and Possible Action on a Redesign of Petition R1476A-93, Presented in Public Hearing for Walter and Janet Miller on July 8, 1993 and Approved by County Board on November 9, 1993. The site is part of PIN 014-0614-2944-002 in the Town of Jefferson.**

16. **Discussion and Possible Action on a Redesign of Petition R2700A-03, Presented in Public Hearing for Joel Lenz on June 19, 2003 and Approved by County Board on September 9, 2003. The site is part of PIN 022-0613-0112-000 in the Town of Oakland.**
17. **Discussion and Possible Action on a Redesign of Petition R4216A-20, Presented in Public Hearing for Scott Beerbohm on February 20, 2020 and Approved by County Board on March 10, 2020. The site is part of PIN 032-0815-1941-005 in the Town of Watertown.**

18. **Discussion and Possible Action on Petitions Presented in Public Hearing on November 19:**

R4280A-20 – William & Laura Flood: Rezone 1.4 acres of PIN 026-0616-0134-000 (36.486 Ac) at **N4579 Indian Point Rd** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU2054-20 - William & Laura Flood: Conditional use in a proposed A-2 zone to allow for storage of contractor's equipment and materials at **N4579 Indian Point Rd** in the Town of Sullivan, on PIN 026-0616-0134-000 (36.486 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R4281A-20 – Elton C & Gail M Stroh: Rezone to create a 4.2-acre farm consolidation lot at **W2810 Gopher Hill Rd** in the Town of Watertown from part of PIN 012-0815-0133-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CU2056-20 – Crawfish River Solar LLC: Conditional use to allow for a 75-megawatt alternating current solar electric generation facility in the Town of Jefferson, on PINs 014-0614-0741-000, 014-0614-0744-000, 014-0614-1811-001, 014-0614-1811-000, 014-0614-0832-000, 014-0614-0833-000, 014-0614-0823-000, 014-0614-0822-000, 014-0614-0534-000, 014-0614-0543-000 owned by Anfang Properties LLC; 014-0614-1814-000 owned by Sheila Barnes and the Tyson & Tina Barnes Rev Trust; 014-0614-0844-000, 014-0614-0843-000, 014-0614-0842-001 owned by DJ Schroedl Farms Inc; 014-0614-1812-000, 014-0614-1813-000, 014-0614-1821-000, 014-0514-1823-000, 014-0614-0734-001, 014-0614-0743-001 owned by the James & Adela Koch Trust/Koch Trust; 014-0614-1712-000 and 014-0614-1713-000 owned by Dennis & Helen Stilling; 014-0614-1711-002 owned by Donald Voeltz; 014-0614-0842-000 and 014-0614-0831-000 owned by David and Diana Schroeder. These properties are **near County Roads G and J, and US Highway 18**, on properties zoned A-1, Exclusive Agricultural.

19. **Possible Future Agenda Items**

20. **Upcoming Meeting Dates**

December 11, 8:00 a.m. – Site Inspections Beginning ???

December 28, 8:30 a.m. – Decision Meeting in Courthouse Room 203

December 30, 9:00 a.m. – Joint Meeting with Executive Committee in Courthouse Room 205

January 15, 2021, 8:00 a.m. – Site Inspections Beginning ???

January 21, 7:00 p.m. – Public Hearing in Courthouse Room 205

January 25, 8:30 a.m. – Decision Meeting in Courthouse Room 203

21. **Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hrs prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



Jefferson County Highway Committee Meeting

Tuesday, December 1, 2020

8:00 A.M.

**Committee Room
1425 Wisconsin Drive
Jefferson, Wisconsin 53549**

Join Zoom Meeting

<https://zoom.us/j/95047021968?pwd=aVNndVp2VGJMR2diMVZRbWp5ZjhvUT09>

Meeting ID: 950 4702 1968

Passcode: 614833

One tap mobile

+13126266799,,95047021968# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 950 4702 1968

Find your local number: <https://zoom.us/u/adIMfdjEOo>

**Committee Members: George Jaeckel - Chair, Mike Kelly – Vice Chair,
Laura Payne- Secretary, Dick Schultz, Lloyd Zastrow
Highway Commissioner: William T. Kern**

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from October 27, 2020 Highway Committee meeting
7. Communications
8. Old Business
 - a. Discuss ATV/UTV access on County Highways
9. New Business
 - a. Review and approve equipment bids (Dozer, Backhoe, Skid Steers, Paver)
 - b. Discuss 2020 monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set next meeting date (January 5, 2021 - 8:00 a.m.)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made



Aging & Disability Resource Center (ADRC) Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Human Services Conference Room
OR

Join Zoom Meeting

<https://zoom.us/j/94904048088?pwd=YlVDSXhuVEFJejgvVE9icWlFMlFaZz09>

Meeting ID: 949 0404 8088

Password: 656279

Dial by your location: +1 312 626 6799

Date: Tuesday, December 1, 2020

Time: 1:00 p.m.

Committee Members: Russell Kutz, Chair; Jeanne Tyler, Vice-Chair; Janet Sayre Hoeft, Secretary; Ellen Sawyers, Ruth Fiege. LaRae Schultz, and Frankie Fuller

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from October 6, 2020
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Advocacy Updates from GWAAR – Greater Wisconsin Agency on Aging Resources and /or ORCD – Office of Resource Center Development
9. Discuss ADRC Report - Dominic Wondolkowski, ADRC Supervisor
10. Discuss Senior Dining Program Updates– Kimberly Swanson, Senior Nutrition Program Supervisor
11. Discuss Mobility Management Updates - Mike Hansen, Mobility Manager
12. Discuss Family Caregiver Programs - Kim Herman, Family Caregiver Specialist
13. Discussion and possible action 2021 Aging Budget
14. Update on stipends for Volunteer Committee Members of the Nutrition Council Project and the ADRC Advisory Committee
15. Discussion on Health Equity
16. Discussion on items for the Next Agenda
17. Adjournment

Next scheduled meetings: January 5, 2021
 February 2, 2021
 March 2, 2021

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Jefferson County Land and Water Conservation Department
Courthouse, 311 S Center Avenue, Room 113
Jefferson, WI 53549-1701
920-674-7110

**Public Hearing on
2021-2030 Land and Water Resources Management Plan**

Tuesday, December 1, 2020 at 2:30 pm

**Jefferson County Courthouse
311 S Center Ave, Rm 205
Jefferson, WI 53549-1701**

Join Zoom Meeting
<https://zoom.us/j/92807144475>
Meeting ID: 928 0714 4475#
Dial by your location: +1-312-626-6799

1. Welcome and Overview of Plan
Link to Draft 2021-2030 Land and Water Resources Management Plan:
<https://bit.ly/3kyprpG>
2. Public Hearing
3. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Via Zoom Meeting ID# 993 8796 3508

Wednesday, December 2, 2020 at 8:30 a.m.

***Committee Members
by SCR 68.05***

*William V. Gruber
Circuit Court Judge*

*Steven Nass
County Board Chair*

*Benjamin Wehmeier
County Administrator*

*Cindy Hamre Incha
Clerk of Circuit Court*

*Jennifer Weber
Family Court Commissioner*

*Paul Milbrath
Sheriff*

*Monica Hall
District Attorney*

*Amber Rumpf
Public Defender*

*David Zarwell
Rep. of local bar association*

*Laurie Anderson
V/W Coordinator*

*Donna Haugom
Emergency Mgmt Director*

*Vacant
Central Services Manager*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from September 9, 2020 meeting.
5. Communications.
6. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. COVID-19 impacts, planning.
 - a) Public access.
8. Lighters or matches in courthouse, courtrooms.
9. Trauma kits use/training (Hamre Incha).
10. Policy proposal re: biohazard prevention. (Wehmeier or Ward) re: co. ord. &/or policy and next steps).
11. Business continuity evacuation plan (Milbrath).
12. Courthouse remodel (Wehmeier).
13. Tentative future meeting dates/method of participation/observation:

March 3, 2021	8:30 a.m.
June 2, 2021	8:30 a.m.
14. Future agenda items
15. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee

AGENDA

Videoconference

Or

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

Wednesday, December 2, 2020
9:00 a.m.

Committee Members

Curtis Backlund, Greg David, Roger Lindl, Laura Payne, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the July 1, 2020 Building and Grounds Committee meeting minutes
8. Approval of the August 20, 2020 joint committee meeting minutes
9. Update on South Campus projects
10. Feedback on courthouse and sheriff facilities schematic design and mechanical systems project
11. Financial Reports (YTD)
 - a. Central Services
 - b. Management Information Systems (MIS)
12. Discuss future meeting schedule. Next scheduled meeting date – January 6, 2020 – 9:00 a.m.
13. Discuss potential agenda items for the Committee's next meeting
14. Adjourn

Join Zoom Meeting

<https://zoom.us/j/97509662099>

Meeting ID: 975 0966 2099

Dial by your location: +1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Jury Trial & Courthouse Operational Plan Committee Meeting
Wednesday, December 2, 2020
11:00 a.m.
(Zoom)

Agenda

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from November 11, 2020 meeting.
5. Public comment.
6. Communication on Courts Procedures.
7. Evidenced based criteria for reinstating Jury Trials.
8. Criminal Courts.
9. Other courthouse issues.
10. Future meeting dates (Zoom):

January 6, 2021	11:00 a.m.
February 3, 2021	11:00 a.m.
11. Future agenda items.
12. Adjourn.

Join Zoom Meeting

<https://wicourts.zoom.us/j/99293286293?pwd=ZnRCNk5VSDVTOGFYUERNRW9XZ0dSZz09>

Meeting ID: 992 9328 6293

Password: 266875

One tap mobile: +13126266799,,99293286293#,,1#,266875# US (Chicago)

Dial by your location: +1 301 715 8592 US (Germantown)

Fair Park Committee Agenda

Jefferson County

Jefferson County Fair Park

Activity Center

503 N. Jackson Avenue

Jefferson, WI 53549

Date: Thursday, December 3, 2020

Time: 8:30 a.m.

Committee members:	Poulson, Blane (Chair)	Smith, Jeff
	Lindl, Roger (Vice Chair)	Drayna, Dave
	White, Brandon (Secretary)	Hall-Kind, Debra
		Steindorf, Kathleen

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of November 5, 2020
6. Communication
7. Public Comment
(Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Review of Community Feedback & Suggestions on Fair Operations
9. Updates on 2021 County Fair preparations
10. Updates on Fair Park operations
11. Updates on Fundraising operations
12. Review of Financial Report
13. Review of Director's Report
14. Discussion and possible action on future meeting schedule and agenda items
15. Adjourn

Next scheduled meetings to be held at the Fair Park Activity Center at 8:30 a.m.:

January 7, 2021

February 4, 2021

Join Zoom Meeting: <https://zoom.us/j/96102541358?pwd=Z2taaXdiWkVwZmxMbytUcDh5VjNjZz09>

Meeting ID: 961 0254 1358

Password: Dec2020

Dial by your location: +1 312 626 6799 US (Chicago)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

Date: Thursday December 3, 2020

Time: 8:30 a.m.

Join Zoom Meeting

<https://zoom.us/j/97083426982?pwd=Z3VYZHU3b2htNE1uUG1KckcvdEhHQT09>

Meeting ID: 970 8342 6982

Passcode: FINANCE

+1 312 626 6799

Committee members: Jones, Richard (Chair); Kutz, Russell (Secretary); Rinard, Amy; Jaeckel, George (Vice Chair); Nelan, Conor

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Finance Committee minutes for November 5, 2020
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on supporting an increase in County Child Support funding
9. Discussion and possible action on capital funding for Courthouse, Sheriff complex and Jail facilities
10. Discussion and possible action on reauthorizing self-insuring worker's compensation liability
11. Discussion and possible action on Jefferson County's insurance policy renewals for 2021
12. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
13. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
14. Reconvene in open session for action on closed session items if necessary
15. Discussion and possible action on 2020 projections of budget vs. actual revenues and expenditures
16. Review of the financial statements and department update for October 2020-Finance Department
17. Review of the financial statements and department update for October 2020-Treasurer's Office
18. Review of the financial statements and department update for October 2020-Child Support Department
19. Update on contingency fund balance
20. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
21. Set future meeting schedule, next meeting date, and possible agenda items
22. Review of invoices
23. Adjourn

Next scheduled meetings: Thursday, January 14, 2021 (Regular Meeting)
 Thursday, February 11, 2021 (Regular Meeting)
 Thursday, March 4, 2021 (Regular Meeting)
 Thursday, April 8, 2021 (Regular Meeting)
 Thursday, May 13, 2021 (Regular Meeting)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jefferson County Library Service

% Dwight Foster Public Library
Mailing Address: 209 Merchants Avenue
Fort Atkinson, WI 53538
920.563.7790

Jefferson County Library Board Meeting

Location:

Jefferson Public Library
321 S. Main St, Jefferson, WI 53549
Thursday, Dec. 3rd 2020
6:00 p.m.

Either join in person at the Jefferson Public Library (see address above) OR

Online via Zoom at: Join Zoom Meeting

<https://us02web.zoom.us/j/89338575650?pwd=dllDazUzOTE3U21pdXEzSE9Cd3NKUT09>

Meeting ID: 893 3857 5650 // Passcode: 339387

Agenda

1. Call to Order and Introductions
2. Approval of Minutes of the July 16, 2020 Meeting
3. Comments from the Public
4. Correspondence
5. Administrator's Report
6. Report from Library System Representative – Linda Ager
7. Report from Library System Director – Karol Kennedy
8. Old Business
 - A. Report on 2021 Jefferson County Budget – **Discussion**
9. New Business
 - A. Letter of concern from Johnson Creek about the contract for county library services – Eric Robinson – **Discussion**
 - B. Looking Ahead: Meeting dates, officer positions, and new board members for 2021 – **Discussion**
10. Reports from County Libraries
11. Adjournment



**Lake Ripley Management District
Meeting of the Board of Directors
December 5th, 2020, 9AM
N4450 County Road A
Cambridge, Wisconsin, 53523
Agenda**

Due to COVID-19 precautions, this December meeting will be conducted in a hybrid remote and conventional fashion. If you would like to attend in person, we will have sanitized seats spaced in accordance with social distancing procedures. For this month, due to the governor's Declaration of Emergency, it is also possible for Board members and the general public to call in to the meeting live, at 720-740-9754, passcode 3739643#

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of October 17, 2020 Board meeting
- IV. Treasurer's Report
- V. Lake Manager's Report and Correspondence
 - a. UW-Madison engineering capstone project discussion and possible action
 - b. Town Web Designs – website remodel discussion and possible action
 - c. Carp gate discussion and possible action
 - d. Resolution 3 – Expanding Scope of Watershed
- VI. New Business
 - a. Employee handbook draft discussion and possible action
 - b. Approve 2021 board meeting dates discussion and possible action (Jan 16, Feb 20, March 20, April 17, May 15, June 19, July 17, August 21)
 - c. Wood for observation deck discussion and possible action
 - d. Firewood winter pick-up discussion and possible action
 - e. Credit card policy discussion and possible action
- VII. Old Business
 - [Meeting may enter Closed Session [as per §Wis. Statute 19.85 (1)(c) to consider employment]
 - a. Lake Manager job position update – discussion and possible action
- VIII. Return to Open Session
- IX. Adjournment

Note: Public Comment will be taken at discretion of District Chair

***DISCLAIMER:** Any item on the agenda can have possible discussion and action.

Original posted at Hering's Lake Ripley Inn, Lake Ripley Café, Oakland Town Hall on November 28, 2020. Posted to the Jefferson County website (www.jeffersoncountywi.gov). Scheduled to be published in Cambridge News newspaper on the day of November 28, 2020.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org
MEMBER COUNTIES: CRAWFORD • DANE • GRANT • GREEN • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, December 4th, 2020 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Matthew Honer, WRRTC Administrator

Wisconsin River Rail Transit Commission

Meeting Friday, December 4th, 2020 @ 10 AM

Online and by Phone via ZOOM

<https://zoom.us/j/95086705369?pwd=YThMSmRlbFF6ZU5DRUZaMmt1ay9HQT09>

Meeting ID: 950 8670 5369

Passcode: 906647

Join by Phone: 1 (312) 626-6799

Meeting ID: 950 8670 5369

Passcode: 906647

WRRTC's Schedule of Meetings:

2021
January 8 th
February 5 th
March 5 th
April 9 th
May 7 th
June 4 th
July 9 th
August 6 th
September 10 th
October 8 th
November 5 th
December 10 th

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI. If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-342-1637.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

Thank you for your interest and assistance.

Wisconsin River Rail Transit Commission

Meeting - Friday, December 4th, 2020 @ 10 AM

Online Meeting via Zoom

1. 10:00 AM *10 minutes estimated | Action Items*
Call to Order – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matthew Honer
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
4. Action Item. **Approval of Agenda** – Prepared by Honer
5. Action Item. **Approval of draft November 2020 Meeting Minutes**
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

- 10 minutes estimated | Update and Action Items*
8. **WRRTC Financial Report** – Jeff Huttenburg, Treasurer.
 - Treasurer's Report.
 - Payment of Bills.
- 10 minutes estimated | Update*
9. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht and Roger Schaalma, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Other Issues/ Topics
 - Update on Business Development
- 10 minutes estimated | Update*
10. **WisDOT Report** – Lisa Stern, WisDOT
 - Update on Property Issues
 - Other Issues/Topics
 - Update on Grant Funding and Projects
- 5 minutes estimated | Update*
11. **WRRTC Communications and Administrator's Report** – Honer, Admin.
 - Communications
 - Project Updates
- 10 minutes estimated | Possible Action Item*
12. **Discussion and Possible Action on existing and future Offer-to-Use Agreement in Belden Illinois** – Honer, Admin.
- 10 minutes estimated | Possible Action Item*
13. **Discussion and Possible Action on a Utility Permit and Agreement with Scot Forge in Spring Grove, Illinois** – Honer, Admin.
- 5 minutes estimated | Action Item*
14. **Discussion and Action on Private Crossing Permit in Palmyra, WI, Waukesha Subdivision.** – Honer, Admin.
- 5 minutes estimated | Action Item*
15. **Discussion and Action on Temporary Access Permit for Trine Construction related to the work associated with Water and Sewer work in Fox Lake, IL.** – Honer, Admin.
- 20 minutes estimated | Update*
16. **Presentation by WSOR: Future Janesville Bridge Project** – Lucht, WSOR.
17. Action Item. **Adjournment**

CORRECTED AGENDA

WISCONSIN COUNTIES UTILITY TAX ASSOCIATION

BOARD OF DIRECTORS MEETING

10:30 AM TO 12:30 P.M. (LUNCH FOR THOSE IN PERSON)

Constituency Services office

25 West Main

Floor 5 large conference Room A

Madison WI 53703

When you RSVP clarify if you are joining by zoom or plan to attend. Those coming in person

Please call to be let into the building. (608 225 9391)

VIA ZOOM: IT IS REQUIRING YOU TO Register in advance for this meeting:

https://us02web.zoom.us/join/zoom/register/tZ0ude6hpi4sHNXUTJ5jw3_Vrvw0p7bVFpL9

After registering, you will receive a confirmation email containing information about joining the meeting. The information will be the following:

MEETING ID: 89327985661

Passcode: 436792

I. Call to Order/Introductions - President William Goehring

- Roll Call/ Welcome/ Introductions
- Two Open position on Executive Committee:
- Secretary Lee Englebrecht, Manitowoc County Supervisor
- Member-at-Large, Bob Yeomans, Rock County Supervisor
- Appoint Audit committee for CY2020
- Executive Director retainer
- Discuss County board Resolution or County Board Executive
- Committee action by March 2021 (Ashland County attachment)

II. Approve Minutes from September 8, 2020 meeting HANDOUT

III. Treasurer's Report- Supervisor Robert Keeney HANDOUT

- Updated 2021 dues chart.
- Discuss change fiscal year to calendar year

IV. EXECUTIVE Directors Report -Alice O'Connor

- Impact of Elections
- Legislative strategy moving forward
 - Meeting with Governor's office re budget bill insertion
 - Support by WCA and League of Wisconsin Municipalities
 - Strategy -Separate legislation with request to insert in his budget
 - Discuss possible lead republican lawmakers
 - Board discussion our legislative strategy during the budget cycle
- Update: follow-up Dept of Revenue (HANDOUT)
- Updated Legislative Fiscal Bureau utility tax numbers (HANDOUT)

V. WCA UPDATE: Kyle Christiansen

VI. Any Other Business

VII. Next Meeting Date

VIII. Adjourn

Please RSVP. Questions call Alice 608-225-9391 or aoc@constituencyservices.org

**WISCONSIN
COUNTIES UTILITIES
TAX ASSOCIATION
2020
25 W Main St. Fl 5
Suite 44
Madison WI 53703**

President

WILLIAM GOEHRING
(920) 994-4749
Sheboygan County

Vice President

WALT CHRISTENSEN
(920)723-1320
Jefferson County

Secretary- Open

Treasurer

Robert Keeney
Grant County
(608) 723-2711

Executive Director

ALICE O'CONNOR
Direct (608) 225-9391

Member Counties

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BUFFALO
CHIPPEWA
COLUMBIA
CRAWFORD
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